

## TESTIMONIALS

### IN THEIR OWN WORDS - REAL RESULTS FOR REAL CLIENTS

Satisfied clients are a company's most effective advertising. We're in business for your success and it is always rewarding to hear how we've helped our clients grow their businesses.



**BRENT WOYAT**  
OceanForest Investment Partners

NALH has been of great help to us in developing our current system and helping us to streamline our bookkeeping process.



**CARLY H. FRANKLIN**  
CFX Creative

NALH is a breath of fresh air. Their staff has been a godsend in helping keep our company on-time and on-track with our filings and financial goals.



**SARA MOSHARCHUK**  
Granville Eyeland

The friendly staff at NALH communicate with us well and are knowledgeable. We have worked with NALH since 2004 and are looking forward to continuing our relationship with them.

nurturing growth in your bottom line.

112-8988 fraserton court  
burnaby, bc v5j 5h8

telephone 604.412.3885  
facsimile 604.412.3888

web site www.nalh.ca  
e-mail info@nalh.ca

THE BEST TIME TO HIRE A  
BOOKKEEPER IS WHEN YOU  
START YOUR BUSINESS.

THE NEXT BEST TIME IS TODAY.



**nalh**  
bookkeeping services ltd.

## ABOUT NALH

### HELPING PUT YOUR BUSINESS ON THE PATH TO GROWTH & PROFITABILITY

In order to know where your business is going, you have to know where it currently stands. In working with our clients, we roll up our sleeves to understand the client's business in-depth. This allows us to work with them to put processes and systems in place that enable us to provide accurate, cost-effective bookkeeping services.

Our highly-motivated and skilled team maintains high ethical standards and has earned an outstanding reputation.



**JOYCE WISHART**  
Managing Director

Joyce founded NALH in 1977 as a solo operation that has now grown into one of the largest bookkeeping firms in British Columbia. Joyce enjoys working closely with clients in Canada and the U.S. to serve their financial operations and business management needs.



**CHERIE HARBOUR**  
Director of Operations

Cherie manages the NALH staff, acts as client liaison and works with clients to examine their bookkeeping challenges and to determine the best course of action to resolve them.



## BOOKKEEPING

## REMOTE BOOKKEEPING

## QUICKBOOKS TRAINING

## BUDGETS & CASH FLOW

### ENABLING YOU TO MAKE INFORMED DECISIONS FOR YOUR COMPANY

Accurate and up-to-date bookkeeping is the backbone of the financial success of any company. It enables you to get a clear picture of your business' financial health and profitability in real-time so you can make important business decisions with confidence.

With more than 30 years of experience, NALH's team of experienced accounting technicians can handle all aspects of your business' bookkeeping needs.

Whether you manage a small company that only needs help monthly, or a larger firm that requires weekly bookkeeping assistance, our team can offer as little or as much help as you need, completely tailored to the specific requirements of your company.

Whether monthly, quarterly or yearly, our bookkeeping services may be performed on-site at your location or remotely from our office.

### DELIVERING ON-DEMAND ACCOUNTING SERVICES TO YOUR OFFICE FROM OURS

With our remote bookkeeping service, we are able to work with a client's data file by accessing the client's computer through a secure Internet connection.

Remote access is set up and configured on the client's computer and all bookkeeping work is completed by our accounting technicians from NALH's office. All posting is completed on the client's computer remotely without incurring the additional time and cost of travelling to and from the client's office.

With remote access bookkeeping, there's no need for a client to maintain additional office space, computers and software.

NALH's remote bookkeeping offers you the same accurate, reliable service, with the added convenience of both your staff and our technicians working on a single data file.

### PROVIDING THE TRAINING YOU NEED TO USE QUICKBOOKS EFFECTIVELY

NALH's friendly team of expert QuickBooks trainers can provide your accounting and clerical staff with the training they need to be able to use QuickBooks efficiently in handling posting of day-to-day transactions such as posting and paying vendor bills, entering and receiving customer payments, and posting and reconciling bank and credit card statements.

We also instruct your staff on the steps required to configure and run essential QuickBooks reports related to accounts payable, accounts receivable, bank balances, financial statements, payroll and other key reporting options.

NALH's flexible training schedules ensure that your staff receive the training they need, when they need it and where they need it. Clients may opt for training to be completed on-site at their location or at our office.

### HELPING YOU PLAN FOR THE FUTURE BY KNOWING YOUR BUSINESS BETTER

Whether your bookkeeping is outsourced or completed in-house, preparing budgets and cash flow are essential tools to the success of any business. Budgeting and cash flow can enable you to:

- ESTIMATE FUTURE NEEDS
- PLAN SPENDING & CASH FLOW
- DETERMINE CASH AVAILABILITY
- ANTICIPATE POTENTIAL PROBLEMS
- MEASURE COMPANY PERFORMANCE

NALH can provide these tools which can also help to demonstrate your in-depth knowledge of your business and its needs to your banker.

It is easy to get busy with the day-to-day of running your business and lose sight of the bigger picture. However, successful companies recognize the importance of creating and managing budgets, preparing and reviewing business plans and regularly monitoring a company's performance by tracking financial information.

**CONTACT US TODAY TO SCHEDULE A FREE NEEDS ANALYSIS FOR YOUR BUSINESS**